



Parent Teacher Organization

"Enrichment beyond the classroom"

October 6th, 2021 | 6:00-7:30PM

SHPTO Community Meeting Agenda

In attendance: Allison Ziarnik, Erin Longmate, Emily Springer

1. President's Welcome

2. Officers' Reports

a. President's Report

i. Review of calendar & upcoming events in October

1. 8th - No School - Staff Development
2. 13th - D4\$ - Chipotle 4-8pm
3. 18th - 22nd - Class Coin Drive
4. 27th - Staff Potluck Oct. 27th
5. 27th & 28th - Fall Conferences
6. 28th & 29th - No School

ii. Other

1. Spirit Wear/Swag
2. Current Fundraisers
 - a. Sponsorships
 - b. Mabel's Labels
 - c. Bottle Drop
 - d. AmazonSmile
 - e. Box Tops
 - f. Coin Drive

b. Vice President's report

i. Program/event updates

1. Staff Appreciation
2. Green Team - new bottle drop form, sign up for bottle drop bags and pick up
3. D4\$ -
4. Class Parties



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5. In need of chairs for:
 - a. Staff Appreciation
 - b. Fun Run Co-Chair
 - c. International Fair
 - d. Running Club
 - e. Safe Routes to School Co-Chair
 - ii. Student Directory
 1. **Due by Sept 30th. Participation optional. Distribution by mid October. Digital copy only.**
 - c. **Treasurer's Report**
 - i. Review financials
 - ii. Reimbursement request protocols and turnaround times
 1. Submit NEW 2021-2022 form (link will be in newsletter and website) and should be reimbursed within 2 weeks.
 - d. **Volunteer Coordinator's Report**
 - i. Volunteers
 1. Do background check now!
 2. Working with the school to come up with creative ways to help from home
 - ii. MVP at home login requirements
 1. Please log hours, even if from home. The school gets credit for the hours.
 - e. **Secretary's Report**
 - i. Newsletter
 - ii. Social Media
 - iii. Pick Up/Drop Off Signage
3. **Principal's Report**
 - a.
 4. **Teacher Liaison Report**
 - a.
 5. **New/Old Business**
 - a. Grant Requests
 - i. Karen Wold - First Grade Team
 - ii. Deanna Berning - Second Grade Team



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- iii. Molly Bates - First Grade Team
 - iv. Erika Heslin for Mazotta/Jeffcott - 5th Grade Team in Portables

b.

6. Adjournment: