



# Parent Teacher Organization

“Enrichment beyond the classroom”

December 7, 2022 | 6:00-7:00 PM

**Attendees: Erin Longmate, Nicole Mueller, Scott Taylor, Jen Boesche, Brianna Cristea, Amber Ashford, Amy Strobel, Mini Baru, Stacey Andrews, Amisha Shah Punj, Michelle Harlow**

## SHPTO Community Meeting Agenda

1. Call to Order
  - a. *Introductions & have everyone sign in*
2. President's Welcome
3. Officers' Reports
  - a. President's Report
    - i. Movie Night Recap
      1. Great showing from families
      2. Concessions were well received, no extra popcorn for the staff
      3. We'd love to hear feedback about the movie
      4. In the future we may incorporate a canned food good for entry
    - ii. Lost and Found Recap
      1. Cleared up after the pick up
      2. Make sure to label your items! We have a Mabels Label's fundraiser if you click [here](#) and search for Scholls Heights Parent Teacher Organization (Beaverton)
    - iii. Display Case
      1. Dedicated to Family Dance this month
      2. Family Dance committee can be in charge of updating
    - iv. Winter Break Pause
      1. Board will be off for the duration of winter break. Emails, messages and calls will be returned after January 3rd. As a reminder, our first meeting of 2023 is Wednesday the 4th!
    - v. Spirit Wear
      1. Spirit Wear was delivered
      2. If you were missing items, you can edit your order through Booster
      3. Next Spirit Wear sale will be in January



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4. Extra product will be available during events
  - b. Vice President's report
    - i. Program/event updates
      1. Dining for Dollars (Jennifer B.)
        - a. Profit so far (not all checks have been received) is \$1034.57
        - b. Next D4\$ is at Blazin Gyros on 12/14/22 from 4-7pm
      2. BottleDrop: next school drop off day Jan. 6
      3. Running Club: Every Thursday
        - a. Kinder has been added and they're loving it
        - b. Volunteers are still needed
      4. Art Literacy
        - a. Wrapping up Nov/Dec
        - b. Next training session is Wednesday, January 4
      5. Winter Class Parties - Dec. 9
      6. Family Dance - Jan. 20
        - a. Dance is 6-7:30pm
        - b. Be on the lookout for opportunities to help donate supplies
      7. Friendship Parties - Feb. 17
      8. Gala - Feb. 25 Tickets on sale now, price increase after 12/31
        - a. Tickets on sale, get them before the price increases on 12/31
        - b. Discounted tickets for teacher and staff
        - c. Theme is 80s prom
        - d. You can buy a whole table!
      9. Bingo - Mar. 17
        - a. First ever Bingo night!
        - b. Planning committee will be forming soon
      10. Fun Run - May 4
        - a. Committee meetings will start in the new year
        - b. Great turnout last year, hoping for that again this year
      11. International Fair - May 17
        - a. Planning committee will be forming soon
        - b. Committee meetings will start in January
      12. 5th Grade Send Off - June



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- ii. Committee Updates
    - 1. Committee Leaders Needed:
      - a. Maker Space
      - b. Passport
    - 2. Staff Appreciation
      - a. Spring Potluck (April)
      - b. Staff Appreciation Week (April)
        - i. This is moved up to April
        - ii. Different than the national teacher appreciation week
    - 3. BottleDrop
      - a. Stacey will check on how the matching month went
  - c. Treasurer’s Report
    - i. Sponsor Update
      - 1. Received 6 new sponsors
    - ii. Expense Reports for Events
      - 1. Jen is updating for future committees
    - iii. Reimbursement process reminder
      - 1. All reimbursements need to go through the form on the website
      - 2. Receipts need to be attached to the form, no paper receipts will be accepted
      - 3. This applies to ALL reimbursements - grants, teacher funds, field trips, committees
    - iv. Budget Update
      - 1. Our YTD spending is the most we’ve spent on grants by this point in the year since 2017/2018 school year
  - d. Volunteer Coordinator’s Report
    - i. Keep checking your emails for volunteer opportunities
    - ii. Big need for recurrent volunteers for Passport and Maker Space
    - iii. Our system shows 500 qualified, active volunteers
    - iv. Lots of events coming up, apologies for the many emails!
    - v. We also have field trips coming up



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1. If you're planning to chaperone, you must have a completed background check, which is separate from the Covid vaccine step
2. If you're wondering if your background check is complete, please ask the front office
3. Background check can take up to two weeks if you're interested in chaperoning
- vi. Winter Parties
  1. A few teachers are still needing volunteers
- e. Secretary's Report
  - i. Submit Facebook post requests to [secretary@shpto.org](mailto:secretary@shpto.org)
  - ii. Next community meeting - January 4
4. Principal's Report - Tracy is not here today
5. Teacher Liaison Report - Amy Strobel
  - a. Canned food drive was very successful and has been picked up and delivered to recipients
  - b. Toy Drive is happening
    - i. Need donations by Friday
  - c. Fun Run
    - i. Same company will be used
    - ii. Board and committee will discuss ahead of time how the laps are counted and what the rain plan is
  - d. Date is incorrect on Friendship Parties
    - i. February 17th
6. New/Old Business
  - a. Grant Requests
    - i. Kindergarten Rainy Day Play Equipment - presented by Amber Ashford, Michelle Harlow, Amy Strobel
      1. Impact 90 or more students
      2. \$363.51 to fully fund



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3. Items for kindergarteners to use when it's a downpour and students must be under the covered area
  4. We go outside rain or shine and need activities for students
  5. This has been a need for many years
  6. Hopefully will be stored by the other recess cart
  7. Can be used for many years, kindergarteners will be taught how to care for the items
  8. Brianna Cristea motions to approve, seconded by Jen Boesche
    - a. 10 votes to approve, 0 oppose, 0 abstain
- ii. Who Was Biography Project Books - presented by Anna Turman via video
1. 20 more copies needed from the series
  2. About \$6 a piece
  3. \$150 requested to fully fund
  4. There is a new third grade teacher who would be able to add to his collection
  5. Used for a reading and writing project for 3rd grader, students will take notes and write an informational paper
  6. Hoping to get titles that are more current
  7. Books will stay at Scholls Heights and be used for future 3rd graders as well
  8. Mrs Wilson, the librarian will also be using these books for an activity in the library
  9. We are working on a way to allocate Scholastic Book Fair funds in a fair way for all teachers
  10. Amisha motions to approve, seconded by Stacey Andrews
    - a. 10 votes to approve, 0 oppose, 0 abstain
- iii. Flipform Choir Risers - presented by Elizabeth Lynch
1. This grant was passed in February 2020 but money was not spent because of pandemic
  2. Elizabeth Lynch was asked to reapply
  3. Impacts 645 students
  4. \$5630.96 to fully fund
  5. Four additional flipform risers to fit extra students that have joined our



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growing school

6. Risers will last for 20 years
7. Meeting members are feeling like we have more questions for Ms Lynch
8. We would like Elizabeth Lynch to be at a meeting to present and answer questions
9. Stacey Andrews motions to table this grant request until January, Jen Boesche seconds
10. 10 vote to table grant request, 0 oppose, 0 abstain

## 7. Adjournment

**\*\* OUR NEXT COMMUNITY MEETING IS ON JANUARY 4 \*\***