



# Parent Teacher Organization

“Enrichment beyond the classroom”

9/7/22 | 6:00-7:00 PM

**Attendees:** Alli Ziarnik, Andrea Bonard, Amisha Shah Punj, Amy Strobel, Brianna Cristea, Erika Heslin, Jennifer Callahan, Jennifer Boesche, Erin Longmate, Nicole Mueller, Stacey Andrews, Tracy Bariao-Arce, Stephanie Heilman, Cindy, Rachael Styer, Mary Dietrich: [marykdietrich@gmail.com](mailto:marykdietrich@gmail.com), Stephanie: [stephj111@hotmail.com](mailto:stephj111@hotmail.com), Kori Cohen: [koricohen12@gmail.com](mailto:koricohen12@gmail.com), Sagarika: [sagarikabnandi@gmail.com](mailto:sagarikabnandi@gmail.com), Shannon Ho: [shannonpho@gmail.com](mailto:shannonpho@gmail.com), Keely Montgomery: [keely.edmonson@gmail.com](mailto:keely.edmonson@gmail.com), Tosin Iyasele: [oluwatosin@yahoo.com](mailto:oluwatosin@yahoo.com)

## SHPTO General Meeting Agenda

1. Call to Order
  - a. Introductions
  - b. President's Welcome - Introduction of our current board members
2. Officers' Reports
  - a. **President's Report**
    - i. **PTO Calendar Review.** Dates are the same as previously shared with the addition of adding our Dining 4 Dollar dates.
    - ii. **Spirit wear** sale coming soon! Families can order through a link and we will advertise through social media and parentsquare.
    - iii. **Coin Drive** returns again this year. Start collecting your coins for your children to bring into school each day of the week!
    - iv. **Grants Submissions and Procedures:** Link for submission <https://forms.gle/ggQSh6jw4uqEfyvo9>
    - v. **Back to School Night** is Sept 15. Tracy will share more in her principal's report.
    - vi. **Teacher & Specialists Budgets**
      1. Teacher budgets have been raised to \$20/student. More to come with Scott's Treasurer report.
      2. Needing to update reimbursement links/form for teachers and staff. Email going out next week.
  - b. **Vice President's report**
    - i. Program/event updates
      1. **School Supply Pre-Order** - had a couple of students missing their



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packs, and one student missing ear buds. Will connect with the company to replace ASAP.

2. **Dining For Dollars** has been scheduled out thanks to Jennifer Boesche. Our fist dining for dollars will be at MOD on September 28, all day.
3. **BottleDrop Fundraising:** September 9th is our first bottle drop date for the year. Drop off your filled, pre-labeled bags or you can request pickup as well and we will send someone to pick them up from your house. Labeled bags are available in the main office of the school to take home. Here is a link for requesting bags and scheduling pick ups  
<https://forms.gle/rVk9S3d99SUveJiW7>
4. **Art Literacy** is looking for volunteers to help out in the classroom. No art background is required. A lesson plan is provided along with all the necessary supplies and training.
5. **Running Club:** Stephanie Heilman is willing to run this wonderful program again. She will need current classroom rosters and a few volunteers.
6. **Monster Mash Bash:** This will be our first big event of the year and is scheduled for Friday, October 21. For newcomers, Monster Mash is for FAMILIES: both parents and kids. There will be dancing, costumes, food, and more!
7. **5th Grade Send Off:** It is never too early to start planning such a fun and important event. Volunteers are needed.

## ii. Committee Updates

1. **Gala and Silent Auction** will be in person this year! Our scheduled date is the evening of February 25. The theme will be 90's Prom. Teachers have offered to help with this event in some capacity, such as staffing the silent auction tables. Thank you! This is an adults only event.
2. **Green Team and Walk + Roll** could also use volunteers. Email Andrea at [greenteam@shpto.org](mailto:greenteam@shpto.org)

## c. Treasurer's Report



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- i. **Outstanding checks:** There have been several uncashed checks issued by the PTO over the last several years. It was decided to re-issue checks within the last year.
- ii. **Scott’s Report: Reviewed Budget.** Fun Run was one area discussed. Last year was extraordinary, and we are not anticipating such a successful fundraiser this year and budgeted accordingly. Motion to Approve Budget by Stacy Andrews, Seconded by Amisha. 17 approved, 0 opposed.
- iii. **Reimbursement:** Requests can be made through the PTO website.  
<https://forms.gle/L7aHeLKLvfh1v6Sy5>

## d. Volunteer Coordinator’s Report

- i. **Badge Requests / QR Code:** Volunteer badges will be printed and filed alphabetically in the office once you have submitted your volunteer form and been approved. Anyone interested in volunteering in the school will need to fill out a background check through the district using the Myimpact.com site as well as uploading your covid vaccination cards or proof of exemption.
- ii. **Volunteer Open House:** September 22nd Amisha and Mini will be hosting an open house for our SH volunteers. Come see the workroom, a quick tour of the school, and enjoy some coffee and donuts while asking any questions you might have. New volunteers will learn how to sign in and out as well.

## e. Secretary’s Report

- i. **Newsletter Submission:** The PTO will be sending out a newsletter on the third Friday of the month. It will cover PTO sponsored events and need to know information. The website has a link to join the newsletter mailing list.  
<https://mailchi.mp/53b585ce51b9/shpto>
- ii. **FB Events:** FB page will be updated regularly with events and fundraiser information as the year progresses. Please make sure if requesting to join the group that all questions have been answered as a safety precaution.  
<https://www.facebook.com/groups/1703875109840868/>
- iii. **Weekly Update on Sunday on FB:** This is a tradition we will be returning to as we are able to host more events and return to normalcy.
- iv. **Meeting Minutes:** Secretaries will take minutes at each PTO meeting and post



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for the public in a timely manner.

### 3. Principal's Report

- a. **Principal Tracy:** This is her 27th year in education and 5th year at SH. One main focus in the building this year will be on JOY and relationships. She wanted to thank the PTO for popsicles on the playground at the recent Open House. Tracy also mentioned that most teachers will do a digital presentation to send out to families this year and Back to School night will be a time to see classrooms and spend time in the building. She also addressed the construction happening outside of the building and hoping we are not affected much longer as the construction crews are trying to expedite the project. Security upgrades were also discussed that will take place in the future.
- b. **Assistant Principal Erika:** This is her 3rd year at SH. She spoke of feeling a return to normalcy and what a joy it is to see the kids back. She also shared her role as an assistant principal and how her and Tracy really tackle the job together as a team.

4. **Teacher Liaison Report:** Amy Strobel is our teacher liaison and is beginning her 8th year at SH. She spoke a bit about the Kindergarten opportunities over the summer and how they have had several opportunities to be in the building before their official day one, which is always helpful with new adjustments. This year SH has 5 Kindy teachers instead of 4 which is a huge benefit in Kindy. Shared the staff's interest in helping with the Gala as mentioned above.

### 5. New/Old Business

- a. **Parent Question:** A question was also raised regarding our portables that house certain classes and if the district has any short or long term plans regarding building changes or new construction to better house our growing community. Tracy mentioned boundaries are always being evaluated and that will likely be addressed again in the future based on growth. She has also offered and advised anyone who has questions or concerns to email her. She is happy to seek further input from the district regarding any community concerns that may be outside the scope of what PTO can offer.
- b. **Adding a debit card for PTO use:** What might this look like? Could help alleviate stress for those needing to purchase a higher dollar amount rather than waiting for a



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reimbursement check. Will follow up with further discussion.

6. **Adjournment:** Meeting adjourned at 7:23.

**\*\* OUR NEXT GENERAL MEETING IS ON OCTOBER 5 \*\***