



Parent Teacher Organization

“Enrichment beyond the classroom”

February 1, 2022 | 6:00-7:00 PM

Attendees: Alli Ziarnik, Erin Longmate, Sheri Wooldridge, Brianna Cristea, Erin Longmate, Amy Strobel, Nicole Mueller, Jennifer Boesche, Alyssa Gillespie, Karen Dorr Grant, Amy Wills, Anna Miller, Sarah Maginnis, Scott Taylor, Stacey Andrews, Courtney Hjort, April Schmietenknop, Deena Selbak, Mini Baru

SHPTO Community Meeting Minutes

1. Call to Order
 - a. *Introductions & have everyone sign in*
2. President's Welcome
 - a. Thank you to teachers and staff for presenting your grant requests
 - b. Please leave your name and email in the chat for our records
3. Officers' Reports
 - a. President's Report
 - i. Welcome Courtney! Courtney is joining the board as our second secretary for the rest of the school year. Courtney will be working on the newsletter.
 - ii. The PTO board is able to appoint a member to an open position during the year if needed. We are going to be having board elections soon and many positions will be opening up. Nominations are in April and elections are in May. If you, or anyone you know is interested in these positions, please contact us at president@shpto.org. You can also email any of the board members if you have questions about their specific positions.
 - b. Vice President's report
 - i. Program/event updates
 1. Dining for Dollars (Jennifer B.) - Next D4\$ @ Joes Burger & Choza @ Murrayhill Marketplace. ALL DAY February 15.
 2. BottleDrop: next school drop off day Thursday Feb. 2 anytime during school hours, home pick-up Monday Feb. 6. Please visit this link and fill out the google form to sign up for a home pick up, or to order more bags: <https://www.shpto.org/bottledrop>
 3. Running Club: Every Thursday



Parent Teacher Organization

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- a. We encourage all volunteers to participate in running club. It would be great to have a regular set of volunteers for each Thursday.
4. Art Literacy: Training today, Feb. 1
 - a. Last month’s project was John Constable
 - b. This month is Marc Chagall.
5. Family Dance: Recap
 - a. Family Dance was a huge success. Over 500 attendees! Thank you all for attending and volunteering.
 - b. DJ was amazing, lots of compliments and lots of dancing.
 - c. Thank you so much to the committee for your many hours of work setting up this event.
 - d. Mountainside HS volunteers were amazing and very reliable. Thank you!
6. Friendship Class Parties: Friday Feb. 17
 - a. We are working on finding out how many volunteers are needed for each grade level. Those slots will be posted on My Better Impact soon.
 - b. PTO will communicate with the teachers about what events and activities will be happening.
 - c. If you’re interested in joining the Friendship Party committee email vicepresident@shpto.org
7. Gala - Feb. 25 Tickets on sale now
 - a. Tickets are still on sale! If you haven’t bought your tickets yet, do it now!
 - b. We are still looking for donations for baskets. Especially looking for an overnight package if anyone has a vacation home.
 - c. All donations are 100% tax deductible
 - d. Looking to make this a great fundraiser!
 - e. Looking for wine, gift certificates, themed baskets
 - f. Volunteers will be needed for day of set up. If you are interested in volunteering, or have any basket items to donate, please email auction@shpto.org



Parent Teacher Organization

“Enrichment beyond the classroom”

- g. Disneyland Golden Tickets are available for presale, even if you are unable to attend the gala. 25 tickets will be available the week before, 25 tickets available at the gala.
- 8. Book Fair: March 13-17 (updated dates!)
 - a. Volunteer slots will be posted on My Better Impact soon
- 9. Family Bingo Night: March 17, 5:30-7:30 p.m.
 - a. Planning committee has formed and is looking for extra help if you're interested.
 - b. Theme is going to be St Patrick's Day Lucky!
- 10. Staff Appreciation Week: April 3-7
 - a. Note the date change to April
 - b. Planning is just starting to kick off
 - c. We'll be showering the staff with activities and treats!
- 11. Family Movie Night: April 12, 6:00-8:00 p.m.
 - a. Wednesday evening because no school on April 13 & 14
 - b. Students will be able to vote on the movie during library specials.
 - c. Free event for families with concessions available for purchase
- 12. Fun Run: May 4
 - a. Promotion in the school will begin 4/20/23.
 - b. Booster will be able to do a zoom meeting with teachers to answer questions. Will be scheduling with Principal at a staff meeting.
 - c. Planning is just starting up.
 - d. We are taking feedback from last year and working on making improvements this year.
 - e. Theme is May the 4th be with you
 - f. Kids run/skip/dance/walk for about 20 mins around a small Booster provided track not our school track.
- 13. International Fair - May 17
 - a. Committee is kicking off with their first meeting this Thursday
 - b. We are taking into account the feedback from last year
 - c. Much more to come
 - d. Always looking for volunteers if you're still interested in joining the planning committee.



Parent Teacher Organization

“Enrichment beyond the classroom”

14. 5th Grade Send Off - June 16

- a. Committee has started planning
- b. Ideas are being narrowed down
- c. Two parents have volunteered to work on the yearbook

15. End of Year Slideshow

- a. Keep taking and collecting pictures!
- b. We are looking for a chairperson to put together the slideshow project.
- c. Brianna Cristea can share google drive media photos with chairperson
- d. Deena Selbak has volunteered to take on slideshow!

ii. Committee Updates

1. Committee Leaders Needed:

- a. Passport lead needed. Hopefully if not this year, we will be able to make this happen for next year.

2. Staff Appreciation

- a. Staff Snacks
- b. Spring Potluck (April 26)
 - i. We will be working with the teachers and staff to get ideas about what food theme would be best.
 - ii. Suggestions welcome

c. Treasurer's Report

- i. Many teachers still have classroom funds unused for the year, or possibly just unclaimed.
- ii. An email will be sent out in the next week letting teachers know how much they have left in their budgets.
- iii. Jennifer can share the google sheet with the budget info with Donna. Teachers can also email treasurer@shpto.org to see their balance.
- iv. January financial statements will be done in the next few days.



Parent Teacher Organization

“Enrichment beyond the classroom”

d. Volunteer Coordinator’s Report

- i. Mid Year Volunteer Training
 - 1. Looking at a mid February Volunteer Training Date
- ii. Emails going out soon for volunteer opportunities for International Fair

e. Secretary’s Report

- i. First Friday Volunteer Highlight this Friday! Keep the suggestions coming. Teachers and staff, if you notice a volunteer going above and beyond in your classroom, please feel free to nominate them! Email secretary@shpto.org with nominations!
- ii. Next community meeting - March 1
- iii. Next newsletter will be published Friday February 17. Moving forward it will be the third Friday of the month. Planning some possible changes to the newsletter service moving forward.
- iv. If you want to submit an info item for the newsletter, please email newsletter@shpto.org by Monday, February 13

4. Principal’s Report - not present

5. Teacher Liaison Report - Amy Strobel

- a. Impromptu evacuation today! Glad it was dry and sunny. Students handled it very well. Everything was orderly and calm.
- b. Great feedback from staff about all the events. Lots of excitement around family dance and looking forward to the Gala.

6. New/Old Business

a. Grant Requests

- i. Technology - Expand STEAM ipad grant final ipads
 - 1. Presented by Brianna Cristea
 - 2. Grant was partially funded by the PTO and the BEF crowdfunding grant.
 - 3. The request for funding was sent to BEF and we discovered that the AppleCare is no longer needed, and the cases are on sale.
 - 4. Remainder needed to fully fund a full class set of 30 iPads with cases



Parent Teacher Organization

“Enrichment beyond the classroom”

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- would be \$2865.32
 - 5. Brianna has checked and she is comfortable with not getting Apple Care.
 - 6. Hoping to get kindergarten working on iPad activities soon!
 - 7. Older grades can do filming and be a part of a BSD film festival
 - 8. Questions:
 - a. How long will these last? Software and hardware should be sufficient for 5-10 years. Even when software gets outdated, they can be used for bluetooth connected activities.
 - 9. Scott Taylor motions to approve, Jennifer Boesche seconds
 - 10. 14 votes to approve, 0 opposed, 0 abstain
 - 11. Grant approved!
 - ii. 3rd Grade - Terrariums
 - 1. Presented by Karen Grant for the 3rd grade team
 - 2. Terrariums for students to go along with life of plants unit
 - 3. Fully funded at \$210.00
 - 4. Covers containers, soil, plants, gravel, everything needed.
 - 5. Students will be able to build their own terrariums and study the water cycle, and take it home at the end of the unit.
 - 6. Checking with Al's and Roosevelt Terrariums for some plant donations or discounts
 - 7. Questions:
 - a. Can teachers use their classroom funds? Most third grade teachers have spent their classroom funds.
 - 8. Sidenote: Board will discuss adding a Special Project Budget for each grade level for future years.
 - 9. Erin Longmate motions to approve, Stacey Andrews seconds
 - 10. 15 votes to approve, 0 opposed, 0 abstain
 - 11. Grant has been fully funded!
 - iii. Admin - Valentine Bags
 - 1. Presented by Alli Ziarnik
 - 2. Board has been providing bags for each student to collect Valentines
 - 3. \$200 needed to fully fund
 - 4. Could be another item to add to Special Projects for future years



Parent Teacher Organization

“Enrichment beyond the classroom”

5. Erin Longmate motions to approve, Amy Wills seconds
 6. 15 votes to approve, 0 opposed, 0 abstain
- iv. 2nd Grade - Art Paint Pour
1. Alli Ziarnik presenting on behalf of second grade team
 2. \$750 to fully fund
 3. Cover all second graders.
 4. Museum quality acrylic paint used in a pouring style
 5. Canvases will be provided to each student
 6. All projects will be put together in an art wall
 7. Courtney has a suggestion for a pouring medium. Board would love the teachers to source items of higher quality or lesser cost if possible. Suggestions to follow.
 8. Questions:
 - a. Can these supplies be used again? Do we have any items leftover that could be used? Brianna says she may have a few items available.
 9. Sarah Maginnis motions to approve, Amy Will seconds
 10. 16 votes to approve, 0 opposed, 0 abstain
 11. Grant is fully funded!
- v. First Grade - Light Tables for each classroom
1. Presented by Sheri Wooldridge
 2. District is moving towards play based learning
 3. \$829 updated to approx \$1532 to fully fund updated grant for nicer tables
 4. Includes a light table, cubes, and geoshapes for each classroom. Updated grant provides tables that can do many other things, including sand, chalk, dry erase.
 5. First grades have a soft start to their day where they come in and choose an activity to begin their day as they need. Teachers want to give their students many options to choose from. Students can also be used for an inquiry prompt. Can also be used for the light and sound unit.
 6. Input from a first grade parent volunteer: She loves the soft start and how it builds the skills that can't be taught. The students can naturally socialize and explore together.



Parent Teacher Organization

“Enrichment beyond the classroom”

7. Questions:
 - a. Doesn't one of the classrooms already have a light table? One teacher has a light table, but it belongs to her. It's also broken.
 - b. Are there less expensive options? There are, but the teachers have done their research about durability and what is needed for the classroom. There are tables we want that are even more expensive.
 - c. Would you want to amend your grant request for the ones you really want? Yes
 - d. Would we want to consider the need for a 5th table for next year's students? Not necessary because usually the class sizes can be bigger in 1st grade.
8. Alli Ziarnik motions to approve, Erin Longmate seconds
9. 19 votes to approve, 0 opposed, 0 abstain
- vi. PTO Board - Zettle Card Readers
 1. Presented by Alli Ziarnik
 2. Need two more for PTO events to take card payments
 3. Used at Family Dance, movie night, Spirit Wear sales, Gala, Bingo, International Fair, anything with concessions
 4. Hardly anyone carries cash anymore
 5. Can be used for credit cards, tap payments, apple pay, and venmo
 6. We took almost \$700 in payments at family dance
 7. Questions:
 - a. Any processing fees? Yes, percentage is taken by PayPal and Square
 - b. Note that tap to pay can now work on the Square app on an iphone
 - c. How many do we have? Only one
 8. Erin Longmate motions to approve, Stacey Andrews seconds
 9. 15 votes to approve, 0 opposed, 0 abstain

7. Adjournment - 7:24pm



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"Enrichment beyond the classroom"

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- a. Lovely thank you from Mrs Turman for approving her grant. We love seeing the pictures of the students doing their work!
 - b. Alli will forward to Nicole for social media

**** OUR NEXT COMMUNITY MEETING IS ON MARCH 1 ****