

22-23 SHPTO Grant Application

Thank you for applying for a SHPTO Grant! We are passionate about putting every dollar we fundraise right back into our school! Please complete the application below. Your grant request must be submitted at least two weeks prior to the Community Meeting Date (1st Wednesday of each month) for board review. You will receive confirmation your application was received and the meeting date that your grant will be presented. We recommend attendance to the meeting to be able to present your grant request personally and answer any questions the attendees may have.

If you have any questions please reach out to: president@shpto.org

Email *

amyewills1@gmail.com

Name(s) of applicants:

Amy Wills & Kemmy Diaz

PTO Grant Criteria

Grade/Committee: *

5th Grade Send Off Committee

Does it support the school improvement plan? *

- Yes
- No

Does it follow school and district policies?

- Yes
- No

How many students will be impacted?

110

Has this been approved by the principal? *

- Yes
- No
- Other:

We have been in communication with administration throughout the planning process for this year's celebration. It is an annual tradition that yearbooks are provided for every student in the 5th grade class.

Have you explored other funding sources or grants? *

Yes

No

Other:

Our committee has been researching options for this year's celebration for several months now. We have asked many businesses and organizations to sponsor different aspects of this celebration and make donations, but there will be fees associated with the event that make also budgeting for the yearbook production a challenge.

Please explain other funding sources or grants you have or have not explored: *

An option we have not yet explored would be to request donations from families within the 5th grade class. In past years, each family was asked to contribute money for yearbooks; but more recently, the PTO has made the goal to provide one for every student. With many large fundraising events already happening this winter and spring (such as the Gala and Fun Run), we would like to avoid asking families for additional donations if at all possible.

Grant Request

Name of project: *

5th Grade Yearbook Production

Funding requirements(\$): *

Approximately \$610.00

Project description: (When will it be implemented? What will it look like? Why do you feel this is important for your classroom or the school?) *

Each year, the 5th grade students graduating from Scholls Heights Elementary are presented with a yearbook filled with photographs and memories from their years spent in elementary school. It is an invaluable and lasting keepsake, complete with notes and signatures from their classmates, teachers and other staff; individual and group pictures; and entertaining features such as class surveys and polls. Our committee would like to continue with the plans of the PTO from recent years to provide these mementos for each student at no cost to their family. In order to plan a 5th Grade Send Off celebration for the students this year that is safe and memorable, our committee would like to use the money from our budget to fund an off-site celebration. With a grant from the PTO to fund the production of the yearbooks, we'll have the ability to reserve a space for the students and staff to celebrate and spend time together (and sign their yearbooks!) before the children transition to middle school. Our committee plans to use DocuCopies for printing, which is the same company Scholls Heights has worked with for the past two years. Research by our previous yearbook chairs has shown that DocuCopies is the most affordable company for us to use for this project.

Please attach additional information if necessary.

This form was created inside of Scholls Heights PTO.

